



Office of the City Clerk

Weekly Report – for Week Ending September 21, 2018

OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

Elections

In line with September's *National Voter Registration* and *Civic Engagement Month*, September 25th's *National Voter Registration Day*, and the California Secretary of State's *High School Voter Education Weeks*, the Clerk's Outreach team has been in full blitz mode.

In collaboration with the National Voter Registration Day drive, Mayor Garcetti, LAUSD Board President Monica Garcia, and City Clerk Holly Wolcott presented an online webinar to the participating high schools and students who will be distributing forms and collecting completed voter registration forms during this unprecedented voter registration drive.

For youth engagement, staff focused on charter high schools where they gave 76 presentations on *The Impact of Your Vote*. Over 2,500 students were reached and 1,588 of them were registered/pre-registered to vote. Staff also assisted the Mayor's Office with the high school voter registration project in collaboration with the *March for Our Lives* organization. Staff prepared and delivered voter registration packets to 270 high schools throughout the Los Angeles Unified School District.

Staff tabled at three events and gave 51 presentations at Los Angeles Community and Trade Colleges throughout the City. Over 1,400 students were reached and 322 were registered to vote. Staff will continue to conduct mock elections and classroom presentations for the remainder of the month. Since the beginning of the blitz, staff have made presentations at 11 high schools and 5 colleges.

For the New Americans Outreach Initiative, the team staffed a table at the Children's Citizenship Ceremony held at LA Central Library where they connected with families through fun civic engagement props.





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NC Funding

Staff finalized preparations to facilitate a workshop at the 2018 Congress of Neighborhoods on Saturday, September 22, titled *2019 NC Elections: Who, What, When, Where & How?* Staff continues to develop NC voting models and have begun meeting with their assigned NCs to provide specific election information to the boards. Staff also attended the monthly Valley Alliance of Neighborhood Councils meeting on Thursday, September 13.

Records Management

The City Archives will be hosting a delegation from the Peoples' Republic of China National Bureau of Statistics on Monday, September 23rd.

Systems

Staff provided support and troubleshooting on Council Calendars and the NC Funding Report. The Mobile version and the Chief Legislative Analyst (CLA) version of Council Calendars were offline due to timing out from the production web server. The issue may have been caused by ITA blocking the server communication from pulling data off the ITA box. The two Council Calendars are temporarily being generated from another server as a work-around solution while ITA investigates the problem. The generated Monthly Expenditure Report for Northridge West Neighborhood Council contains formatting issue; staff is looking for a resolution.